



Airhouse Studios

E-Citizen Course

Course Aims

To provide the knowledge and techniques necessary for the attainment of a certificate in this qualification. After completing the course the user will be able to:

Operate a computer, understand hardware and software, handle files and folders, work with windows, use simple applications, browse the Internet and use e-mail.

Use search techniques to browse for information, be aware of the risks associated with Internet use.

Confidently carry out everyday tasks online, but appreciate the security measures necessary to do this.

Target Audience

Any individual wishing to learn how to operate a computer and obtain the E-Citizen qualification. No prior knowledge of Windows is required.

Test

Some home study is required after attending the course and the test can be taken at a later time

This course outline is a guide. All our courses can be tailored to customer requirements.